

West Contra Costa Unified School District
INSTRUCTIONAL SOFTWARE APPROVAL FORM
Submit Form to Technology Help Desk, helpdesk@wccusd.net or (510) 231-1125

School: _____

Name of Software: _____ Publisher: _____

Description:

Check One: Single User Copy Network Version

List the State and/or Common Core Standards this software addresses:

Does the software require training, or on-going support? If yes, what will be the cost to cover the support?

We would like to purchase this software for our school. We understand that the software must be approved for curriculum or administrative application and compatibility with WCCUSD technology systems. We will not expect to purchase the software or have it installed on the network until it is.

Signed: _____ Date Submitted: _____
Principal's Signature

Curriculum Approval: Approved: _____ Not Approved: _____

Comments:

Signed: _____ Date: _____
Educational Technologist

IT Approval: Approved: _____ Not Approved: _____

Conflicts with WCCUSD Systems: Check One: Yes No

Comments:

Signed: _____ Date: _____
Executive Director of Information Technology

For Office Use Only

Date Received: _____ Work Order Number: _____ Priority: _____

Returned to Principal: _____ Approved: _____ Not Approved: _____ Date: _____